

# **KRISHNAMURTI FOUNDATION TRUST**

## **SAFEGUARDING POLICY**

Krishnamurti Foundation Trust Ltd (Charity) is a registered charity and a company limited by guarantee. The Charity operates four different departments: Brockwood Park School, Inwoods Small School, Krishnamurti Centre, Foundation. The Trustees have established this Safeguarding Policy, the object of which is to protect and safeguard children and vulnerable adults who come into contact with the Centre and Foundation. Brockwood Park School and Inwoods Small School have a separate Safeguarding Policy. Safeguarding and the wellbeing of all individuals is at the heart of what we do at the Charity. This policy is part of delivering on the commitment to provide a safe and secure environment; and that we will take action when concerns are reported.

### **SAFEGUARDING PRINCIPLES**

- Nobody who is involved in our work should ever experience abuse, harm, neglect or exploitation.
- We all have a responsibility to promote the welfare of all of our staff and volunteers, as well as other people who come into contact with the Centre and Foundation, to keep them safe and to work in a way that protects them.
- We all have a collective responsibility for creating a culture in which people not only feel safe, but also able to speak up, if they have any concerns.

### **SCOPE**

This policy applies to all of our staff, volunteers and guests at the Centre and Foundation. Brockwood Park School and Inwoods Small School have a separate Safeguarding Policy.

### **COMMITMENT TO CHILDREN**

- We believe that everyone who comes into contact with a child (anyone under the age of 18) has a responsibility to safeguard and promote the child's welfare, and to protect them from all forms of harm and abuse. Child abuse is never acceptable. We accept our responsibility to ensure the safety of all the children who have contact with us.
- The Centre and Foundation are for adults. Children are not allowed to stay at the Centre as overnight guests. This policy is applicable in the event that we come into contact with a child at the Centre and Foundation.
- In endorsing this policy, we commit to ensuring that all our people are equipped to know how to respond appropriately to welfare concerns regarding any child that we engage with. This is achieved through our safer recruitment procedures, on-going training, and awareness raising and supervision.

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### COMMITMENT TO ADULTS AT RISK

- Safeguarding adults at risk means protecting their right to live in safety and free from abuse and neglect.
- An adult at risk is anyone aged 18 or over who has needs for care and support (whether or not the local authority is meeting any of those needs) and is experiencing, or is at risk of, abuse or neglect and as a result of those care and support needs is unable to protect themselves from either the risk of, or the experience of, abuse or neglect.
- An adult at risk of abuse may:
  - have an illness affecting their mental or physical health
  - have a learning disability
  - suffer from drug or alcohol problems
  - be frail
- We will support adults to make their own informed safeguarding decisions in line with this policy, the local authority safeguarding adults policy [of the ‘adult at risk’] and safeguarding and capacity legislation.

### RESPONSIBILITIES

- The Board of Trustees, in partnership with the Management Committee members and Head of Centre and Foundation, are committed to providing a safe and secure environment for our people and everyone who engages with us and are responsible for ensuring that the organisation has appropriate policies and arrangements in place.
- Trustees are aware of and will comply with the Charity Commission guidance on [safeguarding and protecting people](#) and also the [10 actions trustee boards need to take to ensure good safeguarding governance](#). Trustees make sure:
  - all staff and volunteers receive regular training on child protection or working with adults at risk
  - concerns, complaints, whistleblowing and allegations relating to child protection or adults at risk are managed effectively
  - have clear policies on when DBS checks are required, how you assess the level of check needed and how you handle the information
- To reflect the importance that Trustees place on safeguarding at leadership level there is a dedicated Safeguarding Liaison Trustee, Wendy Smith.
- Trustees have appointed a member of the Management Committee, Mina Masoumian, to hold a safeguarding lead role and to work with our local authority safeguarding partnerships (Hampshire).

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### REPORTING SAFEGUARDING CONCERNS

- If a crime is in progress, or an individual in immediate danger, call the police at 999, as you would in any other circumstances.
- If needed, seek medical attention for the vulnerable person by calling 999.
- Any staff, volunteer or guest who has a safeguarding concern about a child or adult at risk should communicate their concerns directly to the safeguarding lead by email, phone or in person.
- If a safeguarding concern relates to a member of staff, volunteer or trustee, this should also be reported to the safeguarding lead. If the concern relates to the Safeguarding Lead, it should be reported to the Head of Centre and Foundation.
- Upon receiving a concern, the Safeguarding Lead will:
  - Assess the information provided and establish the known facts.
  - Determine whether the safeguarding policy applies and the level of risk.
  - Record the concern in the safeguarding incident register.
- Sensitive safeguarding information will be held strictly on a need-to-know basis. Access is limited to the Safeguarding Lead and, where necessary, for governance and oversight purposes.
- Where appropriate and safe to do so, the Safeguarding Lead will:
  - Discuss concerns with parents (for a child) or the adult at risk and seek consent to make a referral.
  - Seek advice from the [Children's Reception Team \(CRT\)](#) or [Hampshire Adults Services](#).
  - Complete and submit the [Multi Agency Safeguarding Hub \(MASH\) incident form](#) for children or [adults](#) if required
  - Ensure that feedback from the Local Authority is received and recorded.

### MONITORING AND COMPLIANCE

This policy is reviewed by the Safeguarding Lead every year and presented to Trustees for review and approval every year. It was last reviewed and approved in March 2025.

Incidents recorded in the safeguarding incident register are monitored by the Safeguarding Lead, including ensuring serious incidents are escalated appropriately as explained above.

Where a safeguarding matter is assessed as significant, it will be reported to the Trustees. Trustees will consider whether it meets the threshold for submission of a Serious Incident Report to the Charity Commission.

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### TRAINING AND SUPPORT

Safeguarding training is mandatory for all Centre and Foundation staff and volunteers. Since the Charity runs a school, the Centre and Foundation staff receive annual school safeguarding training. This is complemented by a brief in-person training session with the safeguarding lead to discuss safeguarding issues and scenarios relevant to the context of the Centre and Foundation.

Centre and Foundation volunteers receive safeguarding training as part of their induction.

The objective of these training sessions is to provide our staff and volunteers with an understanding of how to identify the signs of abuse, and to know what to do if they have concerns about the welfare of a child, young person or adult at risk.

The Safeguarding Lead ensures all the new staff and volunteers at the Centre and Foundation are trained on safeguarding.

### SAFEGUARING CONTACT DETAILS

#### **Safeguarding Lead**

Mina Masoumian

[bursar@brockwood.org.uk](mailto:bursar@brockwood.org.uk)

07445691903

#### **Head of Centre and Foundation,**

Raman Patel

[kft@kfoundation.org](mailto:kft@kfoundation.org)

+44 1962 771525

#### **External contacts**

- Hampshire County Council - [Adult Services](#): 0300 555 1386
- Hampshire County Council - [Children's Services](#): 0300 555 1384
- Hampshire County Council - 'Out of Hours' Service (for immediate advice or help outside of office hours Monday - Friday between 6pm and 8am, or weekends and Bank Holidays): 0300 555 1373